

Village Charter Academy

Board Minutes

April 22, 2017

9:00 a.m.-12:00 p.m.

I. Call To Order at 9:05

II. Roll Call

	Present	Absent
Diane Pritchard	X	
Michael Heatherton	X	
Cheryl Sanders		X
Susan Pritchard-Musone	X	
Elayne Berg-Wilion	X	
Jirusha Olsen		X
Brandee Hemmer	X	

III. Public Comment-

No public comments

IV. Approval Of Minutes: Motion to approve minutes from March 25, 2017 by Pritchard, 2nd Hemmer, passed unanimously.

	Yes	NO
Diane Pritchard	X	
Michael Heatherton	X	
Brandee Hemmer	X	
Elayne Berg-Wilion	X	
Susan Pritchard-Musone	X	

V. Reports

Committee Reports-

Fiscal Advisory- committee accepted February’s Financials and will go out for bid for Audit for next year.

Academic Excellence- Reviewed LCAP Goal #4 and parent drafted survey questions, PD for next year

Community Partnership-Reviewed LCAP Goals #3 and #4, fundraising update- Valentine smencils \$770, Chef’s Night out, Panda: \$280, Panera: \$61, Arts Showcase will have baskets for auction.

Directors Report

- i. Operations
 - a. Enrollment- 251 students
 - b. Facilities- Draft lease was sent to Church/Clark is working on Modulars
 - c. Calendar/School Activities-Leadership Field Trip, Arts Showcase, Teacher Appreciation
- ii. Academics
 - a. Professional Development- Planning beginning of the year trainings for teacher. Kletter attended CELDT Training, Clark attended LCAP Training, Staff Training- NGSS, Social Studies Framework
 - b. School-Wide Reports- Progress Reports April 21, DIBELS EOY April 24-May 5
- iii. Intervention/ SPED
 - a. Sub-Group Academic Reports-Reports will be developed with next benchmarking
 - b. SPED/RTI-All Active IEPs are current and compliant, student watch list is being reviewed and SSTs will be done where needed.
 - c. Leadership- Make a Wish service project raised \$450, facilitating Earth Day activities.

VI. Policy Review, Agenda Items for Discussion and Possible Action

- 1. Board was updated on Strategic Planning section 3.
- 2. LCAP- Board Review of Local Accountability Measures
 - a. Parent Involvement- Board was updated on results of school climate survey to determine if school has met this local priority. Motion to approve that Village Charter Academy met priority # 3 Parent engagement by Pritchard, 2nd by Berg-Wilion, passed unanimously.

	Yes	NO
Diane Pritchard	X	
Michael Heatherton	X	
Brandee Hemmer	X	
Elayne Berg-Wilion	X	
Susan Pritchard-Musone	X	

- b. Basic Services- Moved to next meeting
- 3. Developed agenda for May meeting and meeting will be from 9-1.

VII. Budget Report

1. Budget Presentation by Ed Tec.

a. Motion to approve budget presentation, check register and credit card expenditures by Hemmer, 2nd by Pritchard-Musone, passed unanimously.

	Yes	NO
Diane Pritchard	X	
Michael Heatherton	X	
Brandee Hemmer	X	
Elayne Berg-Wilion	X	
Susan Pritchard-Musone	X	

b. Approval of budget for the 17-18 SY was moved to the May meeting.

2. Board moved to follow the LAUSD Administrative Salary Scale as a guideline for the for Director of Student Services by Berg-Wilion, 2nd by Pritchard-Musone, passed unanimously.

	Yes	NO
Diane Pritchard	X	
Michael Heatherton	X	
Brandee Hemmer	X	
Elayne Berg-Wilion	X	
Susan Pritchard-Musone	X	

VIII. Closed Session

- 1. Employee Contract – Director of Student Services and Teachers
- 2. Lease Negotiations

IX. Report out of any action taken in closed session.

Motion to approve lease for Impact Modular as amended by Pritchard, 2nd by Berg-Wilion, passed unanimously.

	Yes	NO
Diane Pritchard	X	
Michael Heatherton	X	
Brandee Hemmer	X	
Elayne Berg-Wilion	X	
Susan Pritchard-Musone	X	

Motion to pay \$39, 789 to Impact Modular for the facility expansion by Hemmer, 2nd Pritchard-Musone, passed unanimously.

	Yes	NO
Diane Pritchard	X	
Michael Heatherton	X	
Brandee Hemmer	X	
Elayne Berg-Wilion	X	
Susan Pritchard-Musone	X	

Motion to approve teacher contract and renew contracts for the following teachers: Solum, Rodriguez, Vargas, Owings, Jaramillo, Cruz, Fisher, Sheppard, Tapia, Levine, and Flowers, by Pritchard-Musone , 2nd by Berg-Wilion, passed unanimously.

	Yes	NO
Diane Pritchard	X	
Michael Heatherton	Not Present	
Brandee Hemmer	X	
Elayne Berg-Wilion	X	
Susan Pritchard-Musone	X	

Motion to approve job description and contract for Director of Student Services by Berg-Wilion, 2nd by Pritchard-Musone, passed unanimously.

	Yes	NO
Diane Pritchard	X	
Michael Heatherton	Not Present	
Brandee Hemmer	X	
Elayne Berg-Wilion	X	
Susan Pritchard-Musone	X	

Motion to delegate Pritchard, Sanders and Olsen to negotiate placement on Administrative Pay scale for Director of Student Services by Pritchard-Musone, 2nd by Hemmer, passed unanimously.

	Yes	NO
Diane Pritchard	X	
Michael Heatherton	Not Present	
Brandee Hemmer	X	
Elayne Berg-Wilion	X	
Susan Pritchard-Musone	X	

X. Meeting adjournment